

IC STAFF  
Routing Slip

TO:	ACTION	COORD	INFO
EO/ICS			X
D/ICS			X
DD/ICS			X
SA-D/ICS			
OIC&E			X
OHC			X
OSC			X
OPBC			X
OA&E			X
OP			X
OCC			X
NFIB			X
IHC			X
CI			X
SECOM			X
DDCI			
Registry			X
A/S	X		
<p>SUSPENSE: <u>10 Oct to AS</u> Date</p>			
<p>REMARKS: <i>provide only</i> <i>make recommendations direct to AS for consolidation and processing.</i></p>			

DCI/IC 82-5826

27 SEP 1982

*Per*

RECEIVED

23 September 1982

MEMORANDUM FOR: See Distribution

FROM :

Administrative Officer, O/DCI

STAT

SUBJECT : Promotion of GS-07 and GS-08 Personnel

1. The semi-annual promotion cycle for GS-07 and GS-08 personnel occurs in November 1982. Advisory Panel promotion recommendations with a copy of the most recent PAR should be addressed to the Chairman, E Career Service, approved by the appropriate Office Head and forwarded to DCI Personnel no later than 15 October 1982.

2. Recommendations for individuals who are not members of the E Career Service should be addressed to the appropriate Head of Career Service concerned and should be forwarded through the DCI Area Personnel Officer.

3. Offices and Panels are reminded that a promotion recommendation must be supported by either assignment to a higher level position or by a Personal Rank Assignment request containing a specific commitment and proposal by which the PRA will be resolved; (an expressed intention to request "position classification review;" is not considered adequate to justify a PRA assignment or promotion).

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**Page Denied**